



# RIVERSIDE CHAMBER OF COMMERCE

*A National Historic Landmark Community*

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## Check Request Form

Date of Request: \_\_\_\_\_

Amount: \_\_\_\_\_

Requested By: \_\_\_\_\_

Payable to: \_\_\_\_\_

For: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Itemize separate amounts; attach receipts over \$20.00.

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### To be completed by Treasurer

Check # \_\_\_\_\_ Date Written: \_\_\_\_\_

Account: \_\_\_\_\_

Check Status: Mailed / Picked Up      Initialed: \_\_\_\_\_

If not budgeted item, Approved by: \_\_\_\_\_